

# Town of Union

## PLAN COMMISSION MEETING

### Minutes of January 29, 2009

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The Town of Union Plan Commission monthly meeting was called to order at 7:02 pm on Thursday, January 29, 2009 at the Eager Free Public Library, 39 W. Main St., Evansville, WI by Chairman Alvin Francis. Members in attendance included Doug Zweizig, Renee Exum, Dave Pestor, Eric Larsen, Kim Gruebling, and Doug Lee. Town Chairman Kendall Schneider, Supervisor George Franklin, Town Engineer Greg Hofmeister, Town Attorney Matt Dregne, and Clerk Regina Ylvisaker were also in attendance.

#### **Approve November 25, 2008 Plan Commission Minutes**

Motion to approve minutes of the November 25, 2008 Plan Commission meeting as written made by Eric Larsen. Second by Dave Pestor. Motion carried by unanimous voice vote.

Discussion regarding how to deal with tracking issues/changes to the Comp Plan: currently there are two lists, those issues which have been resolved and a motion made, and those issues which need further attention and action. It was noted that the scoring sheet review should be included on the "issues that need further attention" list, and individuals who have had a lot of experience using the sheets (i.e. developers, surveyors) should be invited to participate in the meeting and provide their feedback on improvements that could be made.

Doug Zweizig requested that the lists be included as appendices to the minutes each month to allow members to track changes and be sure all changes are listed.

Per the Public Participation Plan, a list summarizing possible changes needs to be put together for presentation to the Town Board. Larsen feels most issues can be resolved at a regular Plan Commission meeting and consensus reached; any items that are not resolved can be put on the "issues that need further attention" list for resolution at a later date as a whole group.

#### **Review and discussion of possible amendments and updates to the Town of Union Comprehensive Plan, including Transportation, Utilities & Community Facilities, and Ag sections.**

##### "Transportation" section:

Regarding bike paths, specifically CTH C, there are no shoulders to speak of on the road following the repaving and addition of 2" of pavement. A policy decision needs to be made regarding bike lanes and how they will be addressed. Greg Hofmeister felt that a logical first step would be to look at where bike paths would be desired, and use that to create a framework to work off of.

Page 2, bullet point 2: Motion to change statement from "Evansville is participating in discussions with Rock County about regional trails. The Town should also participate in these discussions" to "In 2005 the City of Evansville was participating in discussions with Rock County about regional trails. The Town should also participate in such discussions" made by Doug Zweizig. Second by Eric Larsen. Motion carried by unanimous voice vote.

Zweizig questioned whether updated traffic figures for pages 2-3 were available and should be included. Kendall Schneider stated that updated numbers should be available for the chart on page 4 for Territorial, Bullard and maybe Evansville-Brooklyn Roads. The state counts are updated on DOT website and could be updated.

Page 3, bullet point 5: Francis questioned whether the statement "Traffic counts for local town roads on WisDOT WISLR database have not been updated and are only estimates" should be

updated, or left out entirely. Gruebling suggested leaving the statement in unless new hard numbers are available.

Motion that Clerk Ylvisaker obtain updated 2003 numbers for Territorial, Bullard & Evansville-Brooklyn Roads made by Eric Larsen. Second by Doug Zweizig. Motion carried by unanimous voice vote.

Motion that 2008 statistics be included in the table as well made by Eric Larsen. Second by Doug Zweizig. Motion carried by unanimous voice vote.

Page 6, first action item: Currently reads "Consider implementing Town road impact fees for new development projects that place a burden on or require the upgrading of Town roads." Motion to remove "impact" from the statement made by Doug Zweizig, second by Eric Larsen. Motion carried by unanimous voice vote.

Attorney Matt Dregne suggested that the subdivision ordinance street width be changed to be in line with the Comp Plan. Overall, a separate list of ordinance changes should be developed; Clerk Ylvisaker is keeping a file of possible changes and will combine them electronically for the Plan Commission to review. Dregne will work on language changes with Ylvisaker.

"Utilities and Community Facilities" section:

Page 2, #14: Motion to change statement from "The Town has one improved park and one unimproved park" to "The Town has one improved park and three unimproved parks" made by Kim Gruebling. Second by Eric Larsen. Motion carried by unanimous voice vote.

Page 2, #15: Motion to change statement from "Discussions are underway for a cooperative agreement for shared services with the City of Evansville for those Town areas bordering the City" to "There is a cooperative agreement in place with the City of Evansville for those Town areas bordering the City." made by Eric Larsen. Second by Kim Gruebling. Motion carried by unanimous voice vote.

Page 3, #21: Motion to change "Earthwhile" to add in parentheses "(Litewire in 2008)" made by Doug Zweizig. Second by Kim Gruebling. Motion carried by unanimous voice vote.

Hofmeister will provide copies of the missing inserts in the "Utilities and Community Facilities" section at the next meeting.

Sections reviewed at the next Plan Commission meeting will include Ag, Economic Development, and Intergovernmental Cooperation.

Motion to adjourn made by Kim Gruebling. Second by Eric Larsen. Meeting adjourned at 8:56 p.m.

*Respectfully submitted by:*  
*Regina Ylvisaker, Clerk*

Note: minutes are considered draft until reviewed and approved by the Plan Commission at a properly noticed meeting.